

Victorian Youth Week 2021

Grant Guidelines



Accessibility

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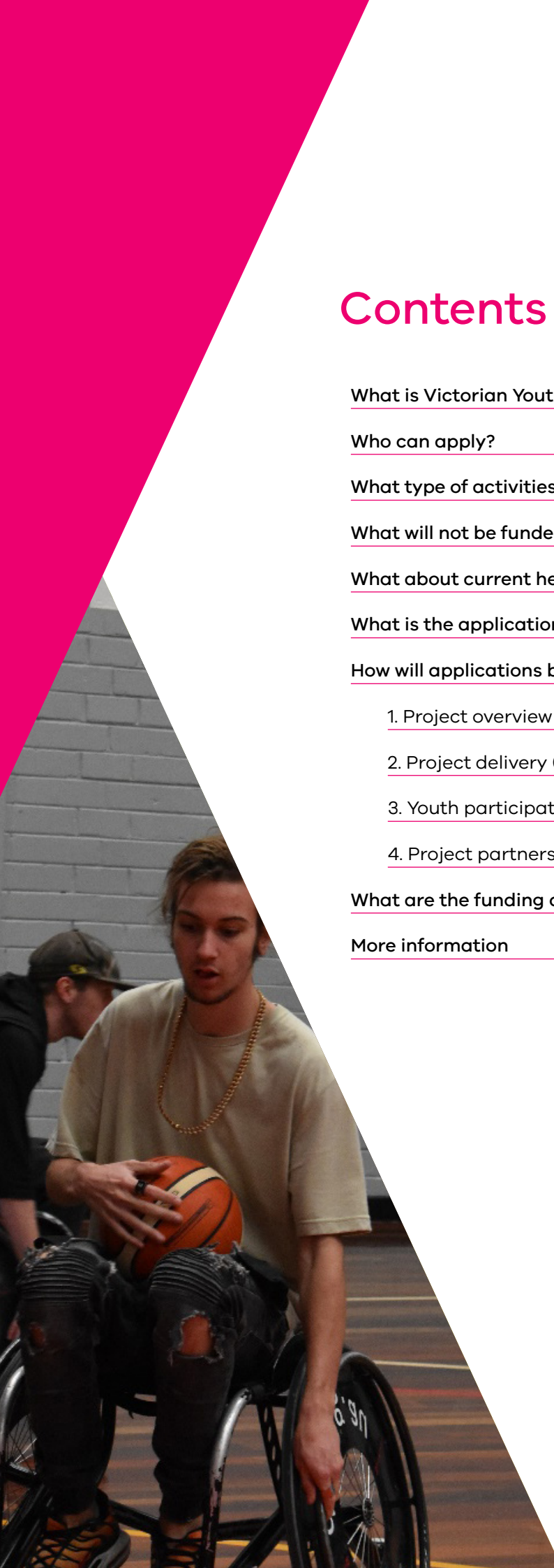
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Contents

<u>What is Victorian Youth Week?</u>	<u>5</u>
<u>Who can apply?</u>	<u>5</u>
<u>What type of activities might be funded?</u>	<u>6</u>
<u>What will not be funded?</u>	<u>7</u>
<u>What about current health advice?</u>	<u>7</u>
<u>What is the application process?</u>	<u>8</u>
<u>How will applications be assessed?</u>	<u>9</u>
1. Project overview (20%)	9
2. Project delivery (20%)	9
3. Youth participation in the project (40%)	9
4. Project partners (20%)	9
<u>What are the funding conditions?</u>	<u>10</u>
<u>More information</u>	<u>10</u>



Minister's Message



Supporting young people to participate in the Victorian community has never been more important as we respond to the social impacts of the coronavirus (COVID-19) pandemic.

Last year presented unprecedented challenges for young Victorians, who missed out on opportunities to connect with family and friends and had to transform the way they work, study and live their lives. Now, it is time to come together in a COVIDsafe way to acknowledge the sacrifices they have made to help limit the spread of the virus, and to celebrate their contribution to local communities right across the state.

Victorian Youth Week is an annual event focused on doing just that – celebrating the diverse voices, skills and achievements of young Victorians. It provides opportunities for young people to design and deliver events and activities in their local area – through partnerships with local organisations, councils, schools and the wider community.

Through Victorian Youth Week, young people are supported to develop and showcase their skills and talents, build relationships with their peers and expand their networks. The community and government also benefit through hearing about the experiences of young people and their ideas for change.

I encourage all young Victorians to partner up with an organisation of their choice and apply for a Victorian Youth Week 2021 grant. And I look forward to seeing the exciting youth-led activities to be delivered in 2021.

A stylized, handwritten signature in black ink, consisting of a large, flowing 'R' followed by a smaller 'S' and a final flourish.

The Hon. Ros Spence MP
Minister for Multicultural Affairs

What is Victorian Youth Week?

Victorian Youth Week is a week-long celebration across Victoria that recognises the contribution and achievements of young people, aged 12 to 25.

**Victorian Youth Week will be held from
26 June – 2 July 2021.**

The Victorian Government is providing Victorian Youth Week grants to fund events that celebrate and recognise the contribution of young people in their communities.

The objectives of Victorian Youth Week grants are to:

- ▶ support young people's participation in the planning and delivery of Victorian Youth Week activities
- ▶ promote positive images of young people by showcasing their talents, achievements and contribution to the community
- ▶ assist young people to express their ideas and provide opportunities to have their voices heard within the community.

Victorian Youth Week events are inclusive and accessible to all young people and support those who face additional barriers to community participation. Events that engage newly arrived young people, refugees and asylum seekers, Aboriginal young people, young people from diverse cultural backgrounds, rural and regional Victorians, young people with disabilities, members of the LGBTIQ+ community, and those facing social isolation and disadvantage are strongly encouraged to apply.

Who can apply?

Applicants can be local councils, community organisations and schools that are working in partnership with young people to design and deliver the proposed activities.

Commercial organisations or bodies established for profit-making purposes are not eligible to receive a Victorian Youth Week grant.



What type of activities might be funded?

Eligible organisations can apply for grants of **\$2,000**.

Victorian Youth Week 2021 will support youth-led activities, events and projects which focus on issues of interest to young people.

Examples of previously funded projects include:

- ▶ arts focused events, photography exhibitions, mural creations and film competitions
- ▶ cultural days and community festivals with live bands, stalls and activities
- ▶ sporting events, such as soccer tournaments, skate, BMX and basketball competitions
- ▶ workshops and forums with a focus on issues of concern to young people, including body image, equality, mental health, cultural respect and managing the impacts of coronavirus (COVID-19).

For your reference, a list of [Victorian Youth Week 2020 activities](#) is published on the Victorian Government's Youth Central website.



What will not be funded?

Victorian Youth Week 2021 grants will not fund:

- ▶ projects that are not youth-focused or youth-led
- ▶ organisations that have failed to complete any previous projects funded by the Victorian Government, without demonstrating sufficient cause
- ▶ activities that are the primary focus of other Victorian Government programs
- ▶ projects that are already fully funded
- ▶ funding for projects that have already started or have been completed, including any activity undertaken prior to the notification of the application outcome
- ▶ significant funding for equipment that the project does not require for its ongoing life
- ▶ requests for the purchase, maintenance or upgrading of facilities or equipment
- ▶ requests for salary subsidies
- ▶ projects, activities or travel outside Victoria, or funding for people or organisations from interstate or overseas to visit Victoria
- ▶ party political activities.

What about current health advice?

All activities funded under Victorian Youth Week 2021 must comply with the latest health advice and social distancing measures throughout the lifespan of the project. For more information on current health advice and translated coronavirus (COVID-19) resources, please visit:

- ▶ www.dhhs.vic.gov.au/victorias-restriction-levels-covid-19
- ▶ www.dhhs.vic.gov.au/translated-resources-coronavirus-disease-covid-19
- ▶ www.dhhs.vic.gov.au/social-gatherings-covid-19



What is the application process?

All applications are to be submitted online using the Victorian Youth Week 2021 application form, unless a prior arrangement has been agreed with the Department of Families, Fairness and Housing (DFFH). The application form can be accessed via the online grant application portal at dpc1.force.com/publicform/vywg2021.

Applications are to be submitted by 11:59pm, Monday 12 April 2021. Receipt of applications will be acknowledged by the application portal.

To ensure a fair process, **no applications will be accepted after the closing date.**

The four steps to applying are:

Step 1	Read these guidelines to ensure your organisation and project are eligible.
Step 2	Consider the assessment criteria in terms of your project.
Step 3	If you would like to discuss your project, contact DFFH at youthweek.fv@dffh.vic.gov.au and request a call back.
Step 4	Submit your application by 11.59pm, Monday 12 April 2021 via the online grant application portal at www.youthcentral.vic.gov.au/victorian-youth-week-grants-2021

How will applications be assessed?

Applications will be assessed against the questions detailed in the four criteria below. The weighting given to each section is indicated.

Applicants must respond to each of the criteria demonstrating how the proposed project will meet the objectives of Victorian Youth Week 2021.

1. Project overview (20%)

- ▶ Provide an overview of the project including its objectives and what you will do.
- ▶ Describe the local needs for the project in the community.
- ▶ Provide evidence of the need for the project – based on data, research and consultation with young people.
- ▶ Detail an alternate project for online delivery which you will adopt if coronavirus (COVID-19) restrictions do not allow for face-to-face delivery.

2. Project delivery (20%)

- ▶ Describe how you will assist young people's participation in the planning and delivery of the project.
- ▶ Describe how you will showcase young people's talents, achievements and contributions to the community.

3. Youth participation in the project (40%)

- ▶ List the roles and activities that young people will undertake to deliver the project.
- ▶ Identify how the project will actively engage and encourage the inclusion of a diverse range of young people including culturally and linguistically diverse, Aboriginal and Torres Strait Islander, LGBTIQ+, recently arrived, young people with disability or young people in regional and rural Victoria.

4. Project partners (20%)

- ▶ List key partners who will support the implementation of this project including schools, community organisations, councils and businesses.
- ▶ Describe the role that each partner will play.



What are the funding conditions?

Grants of \$2,000 are available. Organisations applying for funding will be required to outline other contributions for the proposed project, such as financial and in-kind support.

The following conditions will apply to all projects that receive a grant:

- ▶ The grant recipient must enter into a funding agreement with the Department of Families, Fairness and Housing that sets out the conditions and reporting requirements
- ▶ Any variation to the approved project must be submitted to the Department of Families, Fairness and Housing for approval prior to implementation
- ▶ All projects must:
 - ▶ be accessible to young people, aged 12 to 25, in their local community
 - ▶ take place in Victoria during Victorian Youth Week from 26 June – 2 July 2021
 - ▶ be alcohol, smoke and drug-free
 - ▶ provide safe and secure environments for young people
 - ▶ adhere to any coronavirus (COVID-19) restrictions current at the time of delivery
 - ▶ be covered by all appropriate insurance, including public liability insurance, for not less than \$5 million
- ▶ All publicity, promotional material and signage relating to the project must prominently display the Victorian Youth Week and Victorian Government logos
- ▶ All promotional material and publicity generated by the funded organisation relating to the project must include the following acknowledgement:
 - ▶ 'This event is supported by the Victorian Government'
- ▶ Grant recipients will be required to complete a Victorian Youth Week 2021 report that includes photographs, films or mixed media artwork related to their project, event or activity
- ▶ Working With Children checks on staff and people aged 18 and over who come into regular, direct and unsupervised contact with young people (for applicable projects)
- ▶ from 1 July 2019, where funding will support the care, education, services or activities for children (under 18 years), it is a whole of government requirement that the applicant is:
 - ▶ a separate legal entity that can be sued in its own right in child abuse proceedings
 - ▶ appropriately insured against child abuse.

The new requirements will improve the ability of child abuse survivors to bring a legal claim for compensation and ensure that successful claims can be paid.

More information

For more information, please contact youthweek.fv@dffh.vic.gov.au and request further information or a call back from Monday to Friday, 9.00am – 5.00pm (except public holidays).





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Office for Youth youthweek.fv@dffh.vic.gov.au**

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Where the term 'Aboriginal' is used it refers to both Aboriginal
and Torres Strait Islander people. Indigenous is retained when
it is part of the title of a report, program or quotation.

Available at [Victorian Youth Week](#).

